

INVITATION TO BID

Pursuant to Article 55(1)(2), Article 57 and Article 60(1)(1) of the Public Procurement Law (*Official Gazette of the RS*, Nos 124/12, 14/2015 and 68/2015) and Decision on Initiating Public Procurement Procedure No. 3063-404/2019-11 of 5 December 2019, the Contracting Authority hereby publishes Invitation to Bid in open procedure for public procurement of services No. **031-2/19** – Procurement of services for the selection of technical support – Technical Consultant for the construction of the faecal sewage network in Bratmilovac and 15 settlements in the Leskovac area within the Implementation Stage of the Project “Wastewater Management in Leskovac“ ORIO 10/SB/01

Data on Contracting Authority

Name of Contracting Authority: **City of Leskovac, City Administration – Public Procurement Department**

Address of Contracting Authority: **Trg Revolucije 33/4, 16000 Leskovac.**

1. Type of Contracting Authority

City and Municipality Administration

2. Type of procedure

Open procedure for public procurement in accordance with Article 32 of the Public Procurement Law (*Official Gazette of the RS*, Nos 124/12, 14/2015 and 68/2015)

3. Type of subject-matter

Services

Subject-matter of public procurement: Architectural services; engineering services; urban planning and landscape architecture services; technical testing and analysis services; energy audit services (examination of the energy system) and energy services,

Description of the subject-matter of procurement: Procurement of services for the selection of technical support – Technical Consultant for the construction of the faecal sewage network in Bratmilovac and 15 settlements in the Leskovac area within the Implementation stage of the Project “Wastewater Management in Leskovac“ ORIO 10/SB/01, in full accordance with the terms of the Contract “FIDIC White Book (4th Edition from 2006)“, which is integral part of the Tender Documents.

Name and codes from the General Glossary of Procurement:

71521000 – Supervision services in construction site;

71240000 – Architectural services, engineering services and planning services;

71315100 – Consulting services concerning construction materials, and

71315200 – Consulting services concerning construction

The Criterion for awarding the Contract is the **economically most advantageous bid** by applying the formula, which is integral part of this Tender Documents, as follows:

minimum price maximum 20 weighting points

methodology and work plan 20 weighting points

quality of engaged personnel 60 weighting points

If after the bid evaluation, by using the criterion of the “economically most advantageous bid“, there are two or more bids with the equal number of weighting points,

rounded to 2 decimal places, the most advantageous bid shall be the bid of the Bidder with more weighting points when element "**Quality of the engaged personnel**" is in question.

In the event, even after the above mentioned backup criterion has been applied, there are bids with equal number of weighting points, the most advantageous bid shall be decided by the drawing of lots.

4. Access to and taking over the Tender Documents

The interested parties may take over the Tender Documents as of the date of publishing the Invitation to Bid on the Public Procurement Portal, on the official website of the Contracting Authority at: www.gradleskovac.org, or personally at the address: City Administration – Public Procurement Department, Trg Revolucije 33/4, Leskovac (Gradska uprava – Odeljenje za javne nabavke, ul. Trg revolucije 33/4, Leskovac) every working day from 7 a.m. to 15 p.m.

All Bidders have the possibility of access to the current documents, as follows: access to current documents (Project documentation), information, reports and drawings as well as Grant Agreement for the Implementation stage and the Maintenance stage and use of the Project "Wastewater Management in Leskovac" ORIO 10/SB/01.

The application for access to the documentation should be submitted via e-mail to the address javnabavka@sbb.rs during working hours of the Contracting Authority, Monday – Friday, from 7 a.m. to 15 p.m.

5. The manner and deadline for the bid submission

The Bidder may submit only one bid.

The bid shall be filled in in Serbian, i.e. English language.

The bid submitted to the Contracting Authority shall be filled in in accordance with instructions from the Tender Documents and by using the forms which are their integral part.

The Bidder shall submit the bid directly or by mail in closed envelope or package closed in such a manner so as to leave no doubt, during bid opening, that it is the first time it is being opened.

On the back of the envelope or package Bidder's name and address shall be indicated.

If the bid is submitted by a group of bidders, on the envelope or package shall be indicated that a group of bidders is in question as well as names and addresses of all bidders in the joint bid.

The bids shall be submitted to the address: Grad Leskovac, Gradska uprava – Odeljenje za javne nabavke, ul. Trg revolucije 33/4, Leskovac (City of Leskovac, City Administration – Public Procurement Department, Trg Revolucije 33/4, Leskovac). The envelope shall contain on the front side, along with the bid, the written text: "**PONUDA-NE OTVARAJ** – Usluge Tehničkog konsultanta na izgradnji fekalne kanalizacione mreže u Bratmilovcu i 15 naseljenih mesta u okolini Leskovca, u okviru Faze implementacije projekta „Upravljanje otpadnim vodama u Leskovcu“ ORIO 10/SB/01, broj 031-2/19“ (*BID-DO NOT OPEN – Services of Technical Consultant for the construction of the faecal sewage network in Bratmilovac and 15 settlements in the Leskovac area within the Implementation stage of the Project "Wastewater Management in Leskovac" ORIO 10/SB/01, No. 031-2/19*).

The bid shall be deemed to be submitted in a timely manner if received in the premises **by 12:00 on 10 January 2020, at the latest**, regardless of the manner of delivery.

The Contracting Authority shall mark, upon receipt of a certain bid, on the envelope, i.e. package, in which the bid is found, time of receipt and record the number and date of bid according to order of the receipt. A bid not received by the Contracting Authority within the specified deadline for submission of bids, i.e. which was received upon expiry of date and time up to which bids can be submitted, will be considered untimely. The Contracting

Authority shall, upon completion of the bid opening procedure, return the untimely bid unopened to the Bidder, with the indication that it is an untimely bid.

The bid shall be written on forms from Tender Documents which the Bidders can download at the Public Procurement Portal or at: <https://www.gradleskovac.org> and/or <https://www.dgmarket.com>.

The Bidder shall fill in all forms and statements, which are part of Tender Documents and integral part of the bid, in a legible manner, and a responsible person of the Bidder shall sign them. The Bidder is not obliged to fill in/sign only the forms on which it is indicated in the Note that they are not to be filled in by the Bidder, e.g. because it does not have subcontractors or the bid is not a joint bid.

The Bidder may amend or revoke its bid until the expiry of the deadline for the bid submission. The Bidder is obliged to clearly indicate which part of the bid is amended, i.e. which documents shall be submitted subsequently.

The submission of amendments to the bid or its revocation shall be performed in the same manner as the bid submission, in closed envelope/package on which it is clearly indicated the following:

Izmena (odnosno dopuna, odnosno izmena i dopuna, odnosno opoziv) ponude za javnu nabavku broj - Usluga Tehničkog konsultanta na izgradnji fekalne kanalizacione mreže u Bratmilovcu i 15 naseljenih mesta u okolini Leskovca, u okviru Faze implementacije projekta „Upravljanje otpadnim vodama u Leskovcu“ ORIO 10/SB/01 – NE OTVARATI“ (*Amendment (i.e. amendment, i.e. amendments, i.e. revocation) of the bid for public procurement No. - Services of Technical Consultant for the construction of the faecal sewage network in Bratmilovac and 15 settlements in the Leskovac area within the Implementation stage of the Project “Wastewater Management in Leskovac“ ORIO 10/SB/01- DO NOT OPEN*)

6. Venue, time and manner of bid opening

Public opening of bids shall be performed on 10 January 2020 at 12:30 p.m. in the premises of the Contracting Authority, at the address City of Leskovac, City Administration – Public Procurement Department, Trg Revolucije 33/4, Leskovac

7. Terms and conditions under which the Bidders’ representatives may participate in the bid opening procedure

Bid opening is public and any interested person may participate in it.

In the bid opening procedure may actively participate only authorized representatives of Bidders. Before the public opening of bids starts, the present Bidders’ representatives shall submit to the Contracting Authority certified authorisations for participating in the bid opening process. The authorisations shall be in writing and shall contain record number and date and shall be signed by the Bidder’s authorised person.

8. Deadline for decision making

On the basis of the Report on expert bid evaluation, the Contracting Authority shall decide on awarding the Contract no later than 25 (twenty five) days as of the bid opening.

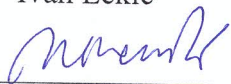
The Contracting Authority shall submit the signed and stamped Contract to the selected bidder within 8 days from the expiry of the time limit for submission of requests for the protection of rights under Article 149 of the Law, or within the time limit foreseen in Article 150 of the Law.

9. Contact person

Contact person for all information related to public procurement is Ivan Lekić,
Telephone No. 016-215-990; Fax No. 016-216-651; e-mail javnanabavka@sbb.rs.

For the Panel:

Ivan Lekić



CONTRACTING AUTHORITY

Zoran Novaković

